

CONSTITUTION OF “HANDS ON OUR PARK”

NAME:

The name of the Group shall be Hands ON Our Park, or its abbreviation HOOP

1. AIMS and OBJECTS

- a. The Aims of HOOP are
 - a. Keeping the Telford Town Park as Telford’s Village Green
 - b. Ensuring its availability for the wider community and future generations.

- b. The Objects of the HOOP shall be
 - a. Identifying and defining the boundaries and uses of the park
 - b. Ensuring our Town Park is improved and not neglected
 - c. Protecting it from inappropriate use and development
 - d. Overseeing maintenance by the appointed contractors and their employers
 - e. Encouraging the local authority to carry out appropriate maintenance and conservation of the Park for future generations
 - f. Promoting Telford’s Village Green to the wider community
 - g. Further to this ‘HOOP’ shall endeavour to offer continued support and guidance for all involved in the best use of the Park for all.

2. MEMBERSHIP

- a. Membership of HOOP shall be open to anyone who supports the Aims and Objects of the HOOP.
- b. There shall be no membership subscription for the time being.

3. ANNUAL GENERAL MEETING

- a. An Annual General Meeting of the members of HOOP must be held within three months of the end of each financial year
 - a. For the purposes of receiving the annual report of the Committee
 - b. For considering the audited or independently examined accounts
 - c. For electing Honorary Officers, Auditors or independent examiners and members of the Committee.

4. EXTRAORDINARY GENERAL MEETINGS

- a. Not less than five members may call an EGM by giving written notice to the Secretary stating their terms and conditions.
- b. The EGM shall take place no sooner than 14 days and no later than 28 days after receipt of the written notice
- c. The Members must be notified about the EGM and the terms and conditions
- d. For the purposes of:
 - a. To analyse matters brought to the attention of the secretary as in clause 4.a.
 - b. To accept or dismiss by a vote, if appropriate, the business of clause 4.d.a.

5. HONORARY OFFICERS

- a. At the Annual General Meeting the members of HOOP shall appoint a Chairman, Treasurer, Secretary and other officers as appropriate.
- b. The Committee shall appoint casual vacancies from the committee until the next annual general meeting.

6. THE COMMITTEE
 - a. HOOP shall be managed by the Committee consisting of the Honorary Officers and other members elected at the Annual General Meeting
 - b. The Committee can co-opt other persons with special knowledge or experience
 - c. Co-opted members shall serve for such a period as the Committee shall decide and shall be honorary members of HOOP during their term of office
 - d. Co-opted members cannot vote on Committee business

7. PROCEDURE AT MEETINGS
 - a. The Chairman or his substitute at any meeting shall have a second or casting vote
 - b. A quorum at any General meeting of HOOP shall be 30
 - c. A quorum at any Committee meeting shall be 10
 - d. The Secretary shall keep minutes at any of meetings of HOOP

8. FINANCE
 - a. The financial year shall run from 1st February to 31st March
 - b. The Treasurer shall keep proper accounts of the finances of HOOP
 - c. Members shall pay a subscription as decided by a General Meeting of HOOP
 - d. All income and property of HOOP, shall be applied solely towards its Objects and Aims as set out in Clause 1
 - e. No payment shall be made to any member or honorary officer except the repayment of legitimate out of pocket expenses that must be accounted for
 - f. At the end of each financial year the accounts shall be audited or examined by one or more suitably qualified auditors or independent examiners

9. DISSOLUTION
 - a. If the Committee decides that HOOP should be dissolved
 - a. On the ground of expense
 - b. Lack of interest
 - c. Or otherwise
 - b. It shall call a Special General Meeting by giving twenty one days notice in writing or by whatever other means is practical to each HOOP Member stating the terms of any resolution to be proposed
 - c. The Committee shall dissolve HOOP after the majority of those present votes at the Special General Meeting
 - d. Any assets remaining after all liabilities have been settled
 - a. Will not be distributed amongst members
 - b. But given to other suitable charitable or other voluntary organisation for the benefit of the local community as the Committee decide

10. AMENDMENTS
 - a. This constitution may be amended
 - b. A notice of a General Meeting of HOOP must be distributed to the membership within 14 days stating the terms of the resolutions to be proposed
 - c. Each Resolution shall be passed by a two-thirds majority vote of those present.